## **Your 2-Year Career Plan**

## YOUR CAREER BEGINS NOW!

Careers take time to develop. If your goal is to walk off campus with meaningful work or admission to another degree program, taking steps early is critical to your success. This two-year plan can help you achieve your dreams.





## YEAR ONE: PREPARE

- ☐ Learn about yourself. Take a career assessment like Focus 2 to develop or confirm your career goal.
- ☐ Meet with a Career Specialist to discuss your results and career plans.
- ☐ Join a student organization related to your professional interests. Be an active member.
- ☐ Seek a summer internship.
- ☐ Find and talk with professionals who do the work in which you are interested.

Visit Career Services once per semester to review your progress. Register on Handshake to find internships and part-time jobs.

## YEAR TWO: LAUNCH

- ☐ Join a professional association related to your field.
- ☐ Write your resume and learn to create cover letters.
- ☐ Create or refresh your LinkedIn profile. Review ALL your social media profiles with an eye toward employment.
- ☐ Learn to interview and visit a career specialist for a mock interview to get feedback.
- ☐ Learn how and where to search for opportunities.





Meet with a Career Specialist to develop an action plan. Take steady steps all year long to graduate with a job or admission to your next academic program.



Career Development is a lifelong process. Prepare and persist on your road to success.

Career Services is here to help!

DAHLONEGA: 706.864.1951 GAINESVILLE: 678.717.3964

OCONEE: 706.310.6310

CAREERSERVICES-DAH@UNG.EDU CAREERSERVICES-GVL@UNG.EDU CAREERSERVICES-OCN@UNG.EDU

